



CHETTINAD HARI SHREE VIDYALAYAM

*Educate individuals to become compassionate responsible
global citizens and contribute towards a sustainable development.*

LIBRARY MEMBERSHIP REGISTRATION

Name of the Applicant: _____

Name of the Child Studying in the school: _____

Class: _____ Section: _____ Admn. No.: _____

Residential Address: _____

Telephone No. : Landline: _____ Mobile: _____

Email id: _____

Year for which enrolment is sought: _____

Date:

Signature of the Applicant

For Office Use Only

Membership No.: _____

Date of Registration: _____

Registration Valid upto: _____

Receipt No. Of Membership Fee payment: _____

Signature of the Librarian

Norms of the Library

1. Parents can become a member of the Library by depositing Rs. 400/- (annual fee)
2. Parent members can borrow 2 books, 2 magazines (back issues) at a time for a period 7 days.
3. Books can be renewed for a period of another 7 days, while magazines will not be renewed.
4. Books under reference section, latest magazines and newspapers are not meant for borrowing. They can be referred in the library.
5. Parent members are expected to return the borrowed library materials on time failing which an overdue charge of Rs. 2/- per day will be collected.
6. Library Hours for parent members: Monday to Friday: - 2.30 p.m. to 4.00 p.m.
First Saturday: 9.00 a.m. to 12 noon.
7. Parent members are requested to adhere to the below given guidelines and cooperate in developing a healthy reading atmosphere
 - a. Members while in the library are expected to keep their mobile phones in silent mode .
 - b. Not to indulge in a loud conversation with the other parent visitors of the library.
 - c. Refreshments are strictly not allowed inside the library.
8. Parent members are requested to use the Visitors books to record their visit to the library and may feel free to approach the librarian for any query.
9. Kindly approach the librarian for the suggestion book and feel free to share your suggestions to augment the library collections.